

**TUESDAY, OCTOBER 14, 2025**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, October 14, 2025, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

**In the Matter of**  
**County Property Tax Relief:**

Commissioner Jay Wippel offered the motion, seconded by Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-101425-74**

**RESOLUTION AUTHORIZING COUNTY PROPERTY TAX RELIEF**  
**LOCAL PERMISSIVE HOMESTEAD EXEMPTION**

**WHEREAS**, House Bill 96, the state operating budget for FY 2026 and FY 2027, granted two new property tax relief mechanisms. One of these is the creation of a local permissive (“piggyback”) homestead exemption.; and

**WHEREAS**, the homestead exemption is a form of property tax relief where a portion of the taxable (“assessed”) value of one’s property is reduced by a set amount. There are two types of exemption: the standard exemption and the enhanced exemption. For Tax Year 2026, the standard exemption is a \$28,000 reduction in taxable value and the enhanced exemption is a \$56,000 reduction in taxable value. Both amounts are indexed to inflation for future years.; then

**WHEREAS**, to be eligible for a homestead exemption, one must meet the following criteria, based on which exemption they can receive.

**Standard Homestead Exemption Criteria**

- Homeowners aged 65 years or older OR homeowners permanently and totally disabled.
- Have a total household income of no more than \$40,000 for TY 2025.
- Income requirement is indexed to inflation for future years.
- Individuals who began receiving the exemption before TY 2014 do not need to meet the income
- requirement.

**Enhanced Homestead Exemption Criteria**

- Homes of military veterans who are totally disabled OR homes of spouses of first responders killed in the line of duty.
- There is no income requirement for these recipients.

**WHEREAS**, if authorized by a resolution, the local homestead exemption is available to the same homeowners who qualify for the state exemption. Homeowners do not need to file a separate application for the local homestead exemption, but they may need to verify their income depending on the method through which they received the initial state exemption.

**WHEREAS**, the Revised Code does not prescribe a format or required information in the resolution. Any adopted resolution must be certified to the county auditor and the Ohio Tax Commissioner.

**WHEREAS**, if a county authorizes the local homestead exemption, the exemption is equal to the individual homestead’s applicable state exemption and is applied concurrently.

**THEREFORE BE IT RESOLVED**, the Board of County Commissioners of Pickaway County, State of Ohio, that Pickaway County Board of Commissioners authorizes a program for tax year 2025 for real property and tax year 2026 for manufactured homes (for taxes payable in CY 2026 and CY 2027, respectively).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

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**In the Matter of**  
**Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from October 7, 2025, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated October 14, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize April Metzger, County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$452,748.06 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest Brandy Stewart, Acting Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated October 14, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize April Metzger, County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$30,235.00 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

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**In the Matter of**  
**Supplemental Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for Supplemental Appropriations:

**\$144,670.00 – 2001.240.33.550610 – Engineer ALGT-Contract Project – Engineer**  
**\$5,059.00 – 110001.103.30.520302 – COBRA Insurance - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: October 7<sup>th</sup> Agenda
  - Harrison Township Rezoning Application – 1.5 acres form Residential to Planned Business (Contractor Office, Landscape/Hardscape Business, etc.)
  - Jackson Townshop Amendment to Zoning Code
- Outstanding Plats:
  - Graham Ravines Preliminary Plan
  - Whaley Farms
  - Walliser Farms Section II
- Lot Splits:
  - Approved 3 lot splits in the last week, 7 open applications currently.
- CDBG –
  - Williamsport Neighborhood Revitalization Bid Opening October 21
  - Pay Application – Ashville Critical Infrastructure -- \$269,326 County Portion
  - Change Order – Ashville Critical Infrastructure -- \$12,239
- Planning Commission Board Member Application
- Phone Conference – Park 762 Plat Process
- Coyne Rickenbacker Plat Submittal

**In the Matter of**  
**Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals – None
- This Week
  - Drone Feed Training - 10/13
  - Pumpkin Show Tuesday through Saturday
  - Ohio EMA Fall Conference (virtual) -10/16
  - National Weather Service Annual Winter Outlook Meeting – 10/16
  - Extreme Weather Information Group Meeting – 10/16
  - MARCS System Owner Meeting (virtual) – 10/17
- Next Week
  - Alerting & Warning Meeting @ Franklin Co EMA – 10/20
  - Northern Police Chiefs Meeting – 10/21
  - Hocking County LEPC Exercise – 10/21
  - Lunch & Learn DRC (Disaster Recovery Center) Deep Dive – 10/22
- Programs
  - EMA Operations
    - Pumpkin Show

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- Pickaway Township Tornado Siren – Requesting Executive Session for Contract Services
- Nixle Transition to Everbridge scheduled for 11/6/2025
  - Started migrating users and contact lists
  - Encouraged users to start education
- 911 Coordinator
  - PSAP Q3 data
- LEPC
  - Working with the State to finalize new financial report
- Radio Programming
  - Encryption of Sheriff's Office radios scheduled for after Pumpkin Show
- Drone Program
  - Working with Sheriff's Office on how to stream drone footage live during a disaster
- CERT
  - 5 CERT volunteers helping with Pumpkin Show in the EOC

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- Two new hire packets were sent out last week. A total of 72 new hire packets has been handed out in 2025. Job openings for part-time and full-time Custodial. Received (2) two applications, and Amber Boyer is completing 2<sup>nd</sup> preliminary phone interview. Maintenance Worker posted with one application received and interview pending. Deputy Dog Warden posted with one application received. Kennel Attendant posted with no applications received. Treasurer's Office Clerk position posted.
- Maintenance:
  - Will update next week.

**In the Matter of**  
**Report Provided by Preston Schumacker:**

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 9 dogs. There were 32 visitors to the shelter last week and 6 volunteers.

**In the Matter of**  
**Executive Session:**

At 9:16 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (6) to discuss details of security arrangements and emergency response protocols for a public body or public office, with Tiffany Nash, EMA Director, April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk, and Brandy Stewart HR Assistant in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

At 9:36 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

No action taken.

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**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger provided the 3<sup>rd</sup> Quarter Budget Worksheets.
- Mrs. Metzger also discussed signage for the Courthouse related to the trash continually left out front.

**In the Matter of**  
**Resolution Approving the Annexation Petition for the**  
**Annexation of 485.957 Acres +/- in Harrison Township into the Village of Ashville –**  
**Black/Pence, Type I Annexation:**

Commissioner Gary Scherer then offered the motion, seconded by Commissioner Harold Henson, to approve the Expedited Type 1 Annexation petition resulting in the adoption of the following Resolution:

**Resolution No.: PC-101425-75**

**WHEREAS**, an Expedited Type 1 Annexation Petition, which met all technical requirements, was properly filed in the Pickaway County Board of Commissioners office on Thursday, October 9, 2025, by David Hodge, Underhill and Hodge Attorneys and Counselors at Law, on behalf of Robert and Leah Black, and Christopher and Christy Pence. The petition is related to the annexation of 485.957 acres +/- of Harrison Township, Pickaway County, Ohio, into the Village of Ashville, Pickaway County, Ohio; and,

**WHEREAS**, said petition requested that the Pickaway County Board of Commissioners follow the Ohio Revised Code (ORC) §709.022 for an Expedited Type 1 Annexation; and,

**WHEREAS**, said petition included the signatures of the property owners in the area proposed to be annexed (ORC §709.021 (B)); and,

**WHEREAS**, the signature of the owners authorized to sign said petition had title to the property on the date said petition was submitted (ORC 709.02 (E)); and,

**WHEREAS**, the signatures of the property owners included the date it was obtained, and no signature was obtained more than 180 days before said petition was filed (ORC 709.02 (C) (1)); and,

**WHEREAS**, an accurate legal description of the perimeter of the territory sought to be annexed was filed with said petition (ORC 709.02 (C) (2)); and,

**WHEREAS**, an accurate map of the territory sought to be annexed was filed with said petition (ORC 709.02 (C) (2)); and,

**WHEREAS**, said petition included the name and address of the agent for the petitioners (ORC 709.02 (C) (3)); and,

**WHEREAS**, a list of parcels in the area to be annexed and adjacent territory that included the names of owners, mailing addresses, and permanent parcels number was filed with said petition (ORC 709.02 (D)); and,

**WHEREAS**, the real estate to be annexed is contiguous to the Village of Ashville, Pickaway County, Ohio (ORC 709.021 (A)); and,

**WHEREAS**, said petition included the statutory disclosure statement in bold face, capital letters regarding the waiver of appeal rights (ORC 709.022 (B)); and,

**WHEREAS**, a certified copy of the Cooperative Economic Development Agreement CEDA dated November 15, 2004, and entered into by and between the Village of Ashville, Village of South Bloomfield, and the Harrison Township Trustees, and Pickaway County Commissioners providing the territory sought to be annexed was accompanied with said petition (ORC 709.022 (A)); then,

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**THEREFORE BE IT RESOLVED** that the Pickaway County Board of Commissioners hereby approves the Expedited Type 1 Annexation Petition of 485.957 acres +/- of Harrison Township, Pickaway County, Ohio, into the Village of Ashville, Pickaway County, Ohio.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

*~Certification~*

I, Brandy Stewart, Clerk to the Pickaway County Board of Commissioners, hereby certify that this is a true and accurate record of the proceedings of the board and may be found in Journal pages dated October 14, 2025.

Brandy Stewart

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending October 11, 2025.

A total of \$525.00 was reported collected as follows: \$45 in dog license; \$15 in dog license late penalty, \$320.00 in owner turn-in euthanized, \$20 in adoptions, \$25 in microchip fees, and private donations \$100.00.

Four (4) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Gary Scherer, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Brandy Stewart, Acting Clerk